

JOB HIGHLIGHTS PACK

Role:	Legal Officer
Department:	Legal and Governance Unit
Reports to:	General Counsel
Location:	55 Reid Rd, Broome WA
Contract Type:	Permanent, Full-Time or Part-Time

ORGANISATIONAL CONTEXT

*“Making mabu liyan real for all, always”
People, land, culture, prosperity*

Nyamba Buru Yawuru (NBY) means ‘This is the place of Yawuru’. NBY is the operational company of the Yawuru Native Title Holders Aboriginal Corporation RNTBC. NBY manages the day-to-day business of Yawuru and is engaged in a diverse range of projects which help to provide social, cultural, environmental and financial sustainability for the future of Yawuru people.

PRIMARY FUNCTION

The Legal Officer, under the supervision of the General Counsel, is responsible for providing legal advice and representation to the Yawuru Corporate Group and will work on a range of matters including commercial, property and native title matters.

ESSENTIAL SELECTION CRITERIA

1. Admitted as a legal practitioner in a Supreme Court of a State or Territory in Australia, holding a current unrestricted practising certificate
2. At least 3-5 years post admission experience
3. Experience and proficiency in legal negotiations and drafting
4. Excellent written and oral communications skills
5. Ability to effectively time manage a high and diverse workload
6. Ability to work effectively within a multi-disciplinary team

DESIRABLE

1. Experience working in corporate and commercial or native title law
2. Knowledge and understanding of issues and barriers facing Aboriginal people

BENEFITS OF WORKING FOR NYAMBA BURU YAWURU



Contribute to the success of Broome's Traditional Owner Group



Generous salary packaging



Active Social 'Binda Binda' (Butterfly) Club



Professional and Inspiring Workplace



Live in the Kimberley; one of the last great wildernesses in the world



Work/Life Balance



Work with a fun and committed team



Learn Yawuru Language



Work with Yawuru Traditional Owners



Involvement with Community at Community Events



Diversity of Projects/ Work Opportunities



Unlimited access to GO1 training platform

Salary:

Commensurate with experience

Salary Packaging

Employees of NBY are eligible to salary package up to \$15,900 per year for everyday living expenses such as mortgage, rent, or meal and entertainment. As Broome is considered a Remote Area, additional benefits may also apply.

For further information refer to our salary package provider, AccessPay at <https://accesspay.com.au/salary-packaging/>

LOCATION

Our office is located in Broome in the Kimberley region of Western Australia. Known for its pearling history and tourism, Broome is a culturally diverse town, with a tropical climate and stunningly beautiful surrounds.

The permanent population is estimated at 16,222, growing to over 45,000 during the tourist season (May – October).

For more information:

<http://www.yawuru.com/>

<http://www.visitbroome.com.au/>

<http://www.australia.com/en/places/broome.html>



APPLICATION PROCESS

Applications should be sent electronically to recruitment@yawuru.org.au including your CV and a cover letter addressing the selection criteria.

Should you require further information relating to this position or process, please call Henrik Loos, Manager Human Resources & Organisational Development on (08) 9192 9600

Applications for this position close **Friday, 21 April 2023.**

POSITION	LOCATION	REPORTING RELATIONSHIP
Legal Officer	Broome, WA	General Counsel
ORGANISATIONAL CONTEXT		
<p style="text-align: center;"><i>“Making mabu liyan real for all, always”</i> <i>People, land, culture, prosperity</i></p> <p>Nyamba Buru Yawuru (NBY) means ‘This is the place of Yawuru’. NBY is the operational company of the Yawuru Native Title Holders Aboriginal Corporation. NBY manages the day-to-day business of Yawuru and is engaged in a diverse range of projects which helps to provide social, cultural, environmental and financial sustainability for the future of Yawuru people.</p>		
PRIMARY FUNCTION		
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LINE MANAGEMENT RESPONSIBILITIES		COMMUNICATIONS AND ENGAGEMENT RESPONSIBILITIES
<ul style="list-style-type: none"> • Nil 		<ul style="list-style-type: none"> • General Counsel • NBY internal departments • Yawuru and non-Yawuru community stakeholders including local and State governments
KEY RESPONSIBILITIES		
<ul style="list-style-type: none"> • Advise and represent the Yawuru Corporate Group including in relation to corporate governance, commercial, property, native title and cultural heritage matters • Assist with negotiating, drafting and implementing agreements relevant to third party activities on Yawuru country including future act matters and facilitating consultations with Yawuru native title holders as required • Assist with the protection of Yawuru cultural heritage, including contributing to the development, implementation and improvement of existing strategies • Support the General Counsel and Chief Executive Officer in the implementation NBY’s strategic plan • Develop and maintain mutually beneficial relationships with key stakeholders including government, local government and community members to achieve positive outcomes for the Yawuru community • Perform related work as assigned and such other duties as the General Counsel or Chief Executive Officer requires 		
INDIVIDUAL COMMITMENT		
<ul style="list-style-type: none"> • Actively embrace and integrate NBY’s vision, mission and values • Work collaboratively with management and staff across the business in support of NBY’s strategic objectives • Continuously identify opportunities for improvement 		
ESSENTIAL CRITERIA		
<ol style="list-style-type: none"> 1. Admitted as a legal practitioner in a Supreme Court of a State or Territory in Australia, holding a current unrestricted practising certificate 2. At least 3-5 years post admission experience 3. Experience and proficiency in legal negotiations and drafting 4. Excellent written and oral communications skills 5. Ability to effectively time manage a high and diverse workload 		

6. Ability to work effectively within a multi-disciplinary team

DESIRABLE QUALIFICATIONS, KNOWLEDGE, SKILLS

1. Experience working in corporate and commercial or native title law
2. Knowledge and understanding of issues and barriers facing Aboriginal people

PRE-EMPLOYMENT REQUIREMENTS

1. Current 'C' Class driver's licence
2. National police clearance