

JOB HIGHLIGHTS

Role:	Mabu Yawuru Ngan-ga (MYN) Centre Manager
Department:	Community Development
Reports to:	Chief Operating Officer
Direct Reports:	6
Location:	55 Reid Rd, Broome WA
Contract Type:	Full-time, Permanent

ORGANISATIONAL CONTEXT

'To strengthen Mabu Liyan for all, always'

Culture, Community, Country, Prosperity, Governance

Bugarrigarranyurdany, Jirrilngany Ngarrungunil, Mabu Buru, Narlingany Manyja, Murrurlanyininarlingany

Nyamba Buru Yawuru (NBY) means 'This is the place of Yawuru'. NBY is the operational company of the Yawuru Native Title Holders Aboriginal Corporation. NBY manages the day to day business of Yawuru and is engaged in a diverse range of projects which help to provide social, cultural, environmental and financial sustainability for the future of Yawuru people.

JOB SUMMARY

Unique opportunity to grow and manage the Mabu Yawuru Ngan-ga (MYN) Language Centre in Broome on exceptional Yawuru country.

PRIMARY FUNCTION

The Mabu Yawuru Ngan-ga (MYN) Language Centre Manager is responsible for the management and growth of the Mabu Yawuru Ngan-ga (MYN) Language Centre, leading and executing Yawuru language projects in alignment with organisational objectives ensuring synchronisation with the values and cultural principles inherent to the Mabu Liyan framework.

- **Project Management:** Oversee the full lifecycle of projects from initiation to completion, ensuring they align with organisational goals and Mabu Liyan principles.
- **Stakeholder Engagement:** Build and maintain relationships with stakeholders, understanding their needs and expectations while navigating cultural sensitivities.
- **Resource Allocation:** Efficiently allocate and manage resources, ensuring optimal project outcomes within budget constraints.
- **Strategic Thinking:** Develop solutions addressing project needs while aligning with NBY's long-term vision and the broader Yawuru community's well-being.
- **Team Leadership:** Guide and mentor the MYN Team ensuring timely and quality delivery of project milestones.
- **Cultural Respect:** Incorporate Yawuru cultural values and principles in all aspects of the work and behaviour.

ESSENTIAL SELECTION CRITERIA

1. Tertiary education or equivalent hands-on experience in (non-for-profit) project management, language instruction, education, training, or a related field.
2. Comprehensive understanding of project management methodologies and tools.
3. Advanced communication and interpersonal abilities to foster strong collaboration with internal and external stakeholders.
4. Demonstrated ability to guide and mentor project teams, ensuring timely and quality delivery of project milestones.
5. Intermediate MS Office, Project Management applications, language applications, and document management platforms including data processing & analysis.
6. Demonstrated ability to deliver projects to agreed specifications (time, cost and scope).
7. Conceptual and leadership abilities to translate Nyamba Buru Yawuru's corporate vision into strategic language centre services.

BENEFITS OF WORKING FOR NYAMBA BURU YAWURU



Contribute to the success of Broome's Traditional Owner Group



Generous salary packaging



Active Social 'Binda Binda' (Butterfly) Club



Professional and Inspiring Workplace



Live in the Kimberley; one of the last great wildernesses in the world



Work/Life Balance



Work with a fun and committed team



Learn Yawuru Language



Work with Yawuru Traditional Owners



Involvement with Community at Community Events



Diversity of Projects/ Work Opportunities



Unlimited access to GO1 training platform

Salary Packaging

Salary packaging is a government incentive that allows you to use money that previously would have been paid as tax to pay for the items which you have chosen to salary package. Spending pre-tax dollars from your salary will decrease the stated gross income on your Payment Summary (group certificate) and increase your take home pay. As a registered Charitable Institution, eligible NBY employees can salary package up to \$15,900 per year for everyday expenses. Every day expenses may include your mortgage or rent, bills, shopping and petrol.

As Broome is considered a Remote Area, additional benefits may also apply. For further information refer to the AccessPay websites <https://accesspay.com.au/salary-packaging/>

LOCATION

Our office is located in Broome in the Kimberley region of Western Australia. Known for its' pearling history and tourism, Broome is a culturally diverse town, with a tropical climate and stunningly beautiful surrounds.

The permanent population is estimated at 16,222, growing to over 45,000 during the tourist season (May – October).

For more information:

<http://www.yawuru.com/>

<http://www.lonelyplanet.com/australia/western-australia/broome>

<http://www.visitbroome.com.au/>

<http://www.australia.com/en/places/broome.html>



APPLICATION PROCESS

Applications should be sent electronically to recruitment@yawuru.org.au including a cover letter addressing the selection criteria and your CV.

Should you require further information relating to this position or process, we welcome your call on (08) 9192 9603 and ask for Henrik Loos, Manager Human Resources & Organisational Development.

Applications for this position close **Friday, 24 November 2023**